

OLD BLANCO COUNTY COURTHOUSE PRESERVATION SOCIETY (OBCCPS)



Old Blanco County Courthouse Preservation Society (OBCCPS)

A non-profit organization dedicated to the preservation & restoration of the Old Blanco County Courthouse as an historic site and an integral part of the community.

BLANCO MARKET DAY INFORMATION & RULES

The following **BLANCO MARKET DAY RULES** are established as part of our continuing effort to make your Market Day experience, and that of our customers and guests, as safe, enjoyable, and profitable as possible.

MARKET HOURS: 9:00a.m.-4:00p.m. every 3rd Saturday March - December.

LOCATION: The grounds of the Old Blanco County Courthouse square at the center of Blanco on Highway 281, (Google: 300 Main Street, Blanco, Texas).

BOOTH: 10' x 10' space is **\$40**. No space will be reserved until payment is received. Same space may be reserved for the whole season with annual payment. Returned check fee is \$25.00. No refunds or rain dates will be given. For the overall appearance of the Blanco Market Day, vendors are requested to bring a straight leg canopy (we suggest you use weights to secure your canopy) and table. Stakes are not allowed so please bring weights to safely secure your tent. Annual booths may not be exchanged, transferred, or sold without the prior approval of the OBCCPS Manager.

ELECTRICITY: The fee for electricity is **\$15**. Electricity may not be used for heaters, grills, or fryers. Electric Heaters and Air Conditioners are prohibited as they require more than the amps available. We suggest you bring propane heaters and as an alternative. You must provide your own electrical cords.

APPLY & PAYMENT & CONFIRMATION: To apply for market please email a completed application to info@historicblanco.org and I will reply back to confirm you have been admitted into the market. You can make your booth payment by cash, check or credit either in-person at the courthouse Mon-Fri from 10am to 4pm or over the phone prior to market or the day of market. Please inform OBCCPS staff if you require a receipt. Only one rental agreement is required for the year. You may pay in advance for the full season to reserve the same space for every market day. Booth locations are first come first serve so sign up early.

CHECK IN: Vendors should check in to get booth assignments each Market Day by 8:00 a.m. Report to an OBCCPS staff member who will record you as present on the roster and identify your assigned booth space. If you plan to arrive before 7:00a.m., you need to call the day before for your booth assignment. If you know that you will be arriving after 8:00 a.m., you should telephone the OBCCPS Office at (830) 833-2211. If you do not report that you are present and set up in the wrong space you may be directed to your assigned space. OBCCPS reserves the sole right to assign spaces with the focus on the success of the show and best interests of all parties. To make the Blanco Market Day consistently profitable, we require you comply with the rules pertaining to attendance, hours of operation, and check in. We do not cancel for weather and urge you to show for your Market Day reservation or let us know as soon as possible if you will not be able to attend.

PARKING: Parking is available in designated area that will be given to you on the day of market. The success of the Market Day and local businesses depends on available customer parking. We require that all vendors unload at the curb and park their vehicle before setting up their booths.

SET-UP: Set up begins at 7:00 a.m. Vendors should be prepared for business at 9:00 a.m. or as soon as possible. Spaces not claimed by 8:00 a.m. may be reassigned. Vendors may not leave earlier than 4:00 p.m. without the approval of the OBCCPS Manager. Loading and unloading must be done from the curb. Bring your dolly or wagon. All vendors must move their vehicles immediately after unloading to designated parking areas located completely OFF THE SQUARE and not in front of local businesses. Absolutely no vendors will be allowed to park on the square with the exception of loading and unloading, and those with handicapped permits. There will be no driving or parking on grounds. No stakes may be driven into the grounds due to buried electrical lines & water system. There will be a \$200 fine for any damage to the sprinkler lines or system.

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TEAR DOWN: It is your responsibility to ensure that your area is left clean and orderly. Trash containers are available on site. Failure to leave your area clean may result in an additional charge to you for clean-up. Food vendors please pick up trash created as a result of your sales. If you use zip ties at your booth, please **DO NOT** throw them on the ground. If we must clean up your space after Market Day, you will **NOT** be allowed back. If the trashcans that are set out become too full, there are more trashcans on the **SOUTH** side of the building near the street. Please do **NOT** leave your trash for us to pick up.

PRODUCT SALES GUIDELINES: OBCCPS is solely responsible for determining whether or not the products sold are appropriate for this Market. The primary objective of the Market is to attract vendors who sell handmade products, plants, food, unique items, arts and crafts. Vendors are required to list on their booth application the specific products to be sold. Vendors must obtain any certificates and/or licenses for products or services that are required by the State of Texas or other authorities.

PHOTOGRAPHY: Vendors agree to allow use of video and photography taken by OBCCPS staff at the event for promotional purposes. Any photos taken by OBCCPS staff are the property of OBCCPS.

RESTRICTIONS: No parking or selling out of RVs, flat bed trailers, or vans. No items in bad taste or causing excessive litter. No unduly loud music or loud generators. OBCCPS has sole discretion to determine acceptable level of noise and/or items acceptable to sell. No selling of alcohol without OBCCPS permission. The Old Blanco County Courthouse grounds are non-smoking. There is a designated smoking area on the south side of the Courthouse. Vendors cannot display or sell guns that are in violation of Federal or State laws. Displayed guns must have open breeches or clip/magazine removed, as appropriate. Absolutely no ammunition allowed. No fireworks or explosive charges may be brought onto courthouse grounds. **NO OPEN FIRES ARE ALLOWED.** No visual or written pornographic materials, or other creations or images which, in the sole opinion of the OBCCPS, is objectionable, may be sold or exhibited. No live animals are to be sold. Pets on leashes are allowed on the grounds. Owners must clean up after their animal.

SAFETY & SECURITY: Always exercise appropriate safety measures, and report any hazard, unsafe condition or security concern to OBCCPS staff working during Market Day. OBCCPS cannot, and will not, assume responsibility for your property on the grounds before, during or after Market Day. Please keep merchandise, displays and cords out of the walkways. Please keep all monies and personal items secured.

COVID POLICY: Masks are **NOT** required at the Blanco Market Day. Please have sanitizer at your booth and gloves if sampling. Please stay home if you are sick or have been exposed to Covid-19.

ADVERTISING: Signs advertising your products, booth, or special sales event cannot be posted anywhere in the courthouse or on the grounds except within the boundaries of your booth space or in common spaces designated for vendor advertising by the OBCCPS.

TEXAS SALES TAX PERMIT: All vendors must provide OBCCPS a copy of Texas Sales Tax Permit or a letter of exemption from the Comptroller's Office prior to the assignment of a booth. Vendors will be responsible for collecting Texas Sales Tax on all sales made during the market. You must possess a current, *Texas Sales and Tax Permit*, and have it with you at your booth during hours of Market Day operation. All food vendors must have the proper permitting if needed.

CONTACT:

Noël Ketay (Courthouse Director)

Office hours: Monday-Friday 10am-4pm

Office phone: (830) 833-2211

Email: info@historicblanco.org

Mailing address: PO Box 302 Blanco, TX 78606

Website: www.historicblanco.org

Please circle what dates you signed up for your record keeping:

March 19, 2022

April 16, 2022

May 21, 2022

June 18, 2022

July 16, 2022

August 20, 2022

Sept. 17, 2022

October 15, 2022

Nov. 19, 2022

December 17, 2022

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MARKET DAY VENDOR AGREEMENT

Please circle the market date(s) you would like to attend:

March 19, 2022 April 16, 2022 May 21, 2022 June 18, 2022 July 16, 2022
August 20, 2022 Sept. 17, 2022 October 15, 2022 Nov. 19, 2022 December 17, 2022

Name: _____ Phone: _____

Business Name: _____ Email Address: _____

Address: _____

City: _____ State: _____ Zip: _____

Items to be sold: _____

Texas Sales Tax I.D. # _____ Are you Non-Profit? If yes, EIN: _____

Vehicle: MAKE: _____ MODEL: _____ COLOR: _____ License Plate # & State: _____

How many booths? _____ Booth size is 12x10 Do you need electricity: Yes \$15 or No

Are you a OBCCPS business member? _____ If you don't know what this is then please ask OBCCPS staff.

Make check payable to: OBCCPS Mail to: Old Blanco County Courthouse P.O. Box 302, Blanco, TX 78606

I hereby release the OBCCPS and all its members, directors, officers and employees from any responsibility for any injuries to me or my employees and for any loss or damage to personal property while participating in any BLANCO MARKET DAY. I have read and understand the BLANCO MARKET DAY RULES and I agree to abide by all the rules during my participation in the BLANCO MARKET DAY. I understand that upon failure or refusal to comply with this rental agreement or the BLANCO MARKET DAY RULES, OBCCPS, at its sole discretion, may cancel this rental agreement without refund of the rental fee. I understand no refunds, credits or rain dates will be given. OBCCPS is an equal opportunity employer. We shall not discriminate and will not discriminate in employment, recruitment, Board membership, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant based on race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, or for any other discriminatory reason. These activities include, but are not limited to, the appointment to and termination from its Board of Directors, hiring and firing of staff or contractors, selection of volunteers, selection of vendors, and providing of services.

Printed Name: _____

Signature: _____ Date: _____

Comments: _____

Office Use Only:

Payment: Amount: _____ Date: _____ Payment type: Cash Credit Card Check

Business Membership: Amount: _____ Date: _____ Payment type: Cash Credit Card Check