



Old Blanco County Courthouse Preservation Society (OBCCPS)

A non-profit organization dedicated to the preservation & restoration of the Old Blanco County Courthouse as an historic site and an integral part of the community.

**2023 BLANCO MARKET DAY APPLICATION**

**March 18, 2023    April 15, 2023    May 20, 2023    June 17, 2023    July 15, 2023**  
**August 19, 2023    Sept. 16, 2023    October 21, 2023    Nov. 18, 2023    December 16, 2023**

The following **BLANCO MARKET DAY RULES** are established as part of our continuing effort to make your Market Day experience, and that of our customers and guests, as safe, enjoyable, and profitable as possible.

**MARKET DATES & HOURS:** Every 3<sup>rd</sup> Saturday (March – December) from 9:00a.m.-4:00p.m.

**LOCATION:** 300 Main Street Blanco, TX 78606. Outside on the grounds of the Old Blanco County Courthouse

**BOOTH:** Size is 12' x 12' For the overall appearance of the Blanco Market Day, vendors are requested to bring a straight leg canopy and table. Stakes are not allowed so please bring weights to safely secure your tent. Annual booths may not be exchanged, transferred, or sold without the prior approval of the OBCCPS Manager.

**ELECTRICITY:** The fee for electricity is **\$15**. Electricity may not be used for heaters, grills, or fryers. Electric Heaters and Air Conditioners are prohibited as they require more than the amps available. We suggest you bring propane heaters and as an alternative. You must provide your own electrical cords.

**HOW TO APPLY:** To apply for market please email a completed application to [info@historicblanco.org](mailto:info@historicblanco.org) or mail it to PO Box 302 Blanco, TX 78606 and we will reply to confirm if you have been admitted into the market.

**HOW TO MAKE PAYMENT:** Each booth is **\$40**. You can reserve more than one booth if you prefer. Once you have been approved to attend the Blanco Market Day then you can make your booth payment by cash, check or credit card. You can make payment in-person at the Old Blanco Courthouse during business hours, over the phone or by mail. Return check fee is \$25. You only need to complete one application for the whole year. Once you decide which month(s) you want to attend then just call me at (830)833-2211 to make payment. Booth availabilities are first come first serve so sign up early. Your booth space will NOT be reserved until payment is received. You must sign-up for market 2 days prior to market.

**CANCELLATION POLICY:** This is a rain or shine event. No refunds will be given. If you need to cancel for any reason, then please do so at least 5 days prior to Market Day.

**DAY OF MARKET:** Vendors should check-in to get booth assignments each Market Day by 8:00 a.m. Report to an OBCCPS staff member who will record you as present on the roster and identify your assigned booth space. If you plan to arrive before 7:00a.m., you need to call the day before for your booth assignment. If you do not report that you are present and set up in the wrong location, you may be directed to your assigned booth. OBCCPS reserves the sole right to assign spaces with the focus on the success of the show and best interests of all parties. To make the Blanco Market Day consistently profitable, we require you comply with the rules pertaining to attendance, hours of operation, and check in. We do not cancel for weather and urge you to show for your Market Day reservation or let us know as soon as possible if you will not be able to attend.

**PARKING:** Parking is available in designated area that will be given to you on the day of market. The success of the Market Day and local businesses depends on available customer parking.

**SET-UP:** You may arrive as early as 7:00 a.m. on the day of market to set-up. Vendors should be prepared to sell by 9:00 a.m. Spaces not claimed by 8:00 a.m. may be reassigned. Vendors may not leave earlier than 4:00 p.m. without the approval of the OBCCPS manager. Loading and unloading must be done from the curb. Bring a dolly or wagon if you have a lot to unload. All vendors must move their vehicles off the square to designated parking areas immediately after unloading. Please don't park in front of other local businesses. There will be no driving or parking on grounds. No stakes may be driven into the grounds due to buried electrical lines & water system. There will be a \$200 fine for any damage to the sprinkler lines or system.

**TEAR DOWN:** It is your responsibility to ensure that your area is left clean and orderly. Trash containers are available on site. Failure to leave your area clean may result in an additional charge to you for clean-up. Food vendors please pick up trash created from your sales. If you use zip ties at your booth, please DO NOT throw them on the ground. If we must clean up your space after Market Day, you will NOT be allowed back. Please do NOT leave your trash for us to pick up.

**PRODUCT SALES GUIDELINES:** OBCCPS is solely responsible for determining whether or not the products sold are appropriate for this Market. The primary objective of the Market is to attract vendors who sell handmade products, plants, food, unique items, arts and crafts. Vendors are required to list on their booth application the specific products to be sold. Vendors must obtain any certificates and/or licenses for products or services that are required by the State of Texas or other authorities.

**PHOTOGRAPHY:** Vendors agree to allow use of video and photography taken by OBCCPS staff at the event for promotional purposes. Any photos taken by OBCCPS staff are the property of OBCCPS.

**RESTRICTIONS:** No parking or selling out of RVs, flat bed trailers, or vans. No items in bad taste or causing excessive litter. No unduly loud music or loud generators. OBCCPS has sole discretion to determine acceptable level of noise and/or items acceptable to sell. No selling of alcohol without OBCCPS permission. The Old Blanco County Courthouse grounds are non-smoking. There is a designated smoking area on the south side of the Courthouse. Vendors cannot display or sell guns that are in violation of Federal or State laws. Displayed guns must have open breeches or clip/magazine removed, as appropriate. Absolutely no ammunition allowed. No fireworks or explosive charges may be brought onto courthouse grounds. NO OPEN FIRES ARE ALLOWED. No visual or written pornographic materials, or other creations or images which, in the sole opinion of the OBCCPS, is objectionable, may be sold or exhibited. No live animals are to be sold. Pets on leashes are allowed on the grounds. Owners must clean up after their animal.

**SAFETY & SECURITY:** Always exercise appropriate safety measures, and report any hazard, unsafe condition, or security concern to OBCCPS staff working during Market Day. OBCCPS cannot, and will not, assume responsibility for your property on the grounds before, during or after Market Day. Please keep merchandise, displays, and cords out of the walkways. Please keep all money and personal items secured.

**COVID POLICY:** Masks are NOT required at the Blanco Market Day. Please have sanitizer at your booth and gloves if sampling. Please stay home if you are sick or have been exposed to Covid-19.

**ADVERTISING:** Signs advertising your products, booth, or special sales event cannot be posted anywhere in the courthouse or on the grounds except within the boundaries of your booth space or in common spaces designated for vendor advertising by the OBCCPS.

**TEXAS SALES TAX PERMIT:** All vendors must provide OBCCPS a copy of Texas Sales Tax Permit or a letter of exemption from the Comptroller's Office prior to the assignment of a booth. There is some product that doesn't require a Sales Tax Permit. Please refer to the Texas Comptroller to find out if your product requires a Sales Permit. Vendors will be responsible for collecting Texas Sales Tax on all sales made during the market. You must possess a current, *Texas Sales and Tax Permit*, and have it with you at your booth during hours of Market Day operation. All food vendors must have the proper permitting if needed.

## **CONTACT:**

Noël Ketay (Courthouse Director)

Office hours: Monday-Friday 10am-4pm

Office phone: (830) 833-2211

Email: [info@historicblanco.org](mailto:info@historicblanco.org)

Mailing address: PO Box 302 Blanco, TX 78606

Physical address: 300 Main Street Blanco, TX 78606

Website: [www.historicblanco.org](http://www.historicblanco.org)

## 2023 BLANCO MARKET DAY VENDOR AGREEMENT

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Business Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Items to be sold: \_\_\_\_\_

Texas Sales Tax I.D. # \_\_\_\_\_ Are you Non-Profit? If yes, EIN: \_\_\_\_\_

Vehicle: MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_ COLOR: \_\_\_\_\_ License Plate # & State: \_\_\_\_\_

How many booths? \_\_\_\_\_ Booth size is 12x12 Do you need electricity: Yes \$15 or No

Are you a OBCCPS business member? \_\_\_\_\_ If you don't know what this is then please ask

How did you hear about this market? \_\_\_\_\_

If returning, how long have you been selling at this market? \_\_\_\_\_

I hereby release the OBCCPS and all its members, directors, officers and employees from any responsibility for any injuries to me or my employees and for any loss or damage to personal property while participating in any BLANCO MARKET DAY. I have read and understand the BLANCO MARKET DAY RULES and I agree to abide by all the rules during my participation in the BLANCO MARKET DAY. I understand that upon failure or refusal to comply with this rental agreement or the BLANCO MARKET DAY RULES, OBCCPS, at its sole discretion, may cancel this rental agreement without refund of the rental fee. I understand no refunds, credits or rain dates will be given. OBCCPS is an equal opportunity employer. We shall not discriminate and will not discriminate in employment, recruitment, Board membership, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant based on race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, or for any other discriminatory reason. These activities include, but are not limited to, the appointment to and termination from its Board of Directors, hiring and firing of staff or contractors, selection of volunteers, selection of vendors, and providing of services.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

### Office Use Only

Business Membership Amount: \$100.00 Date: \_\_\_\_\_ Payment type: Cash Credit Card Check

Payment Amount: \_\_\_\_\_ Date: \_\_\_\_\_ Payment type: Cash Credit Card Check

Months wanting to attend:

March April May June July August September October November December